



Welcome to  
Orientation! Please  
take a moment to  
download NavMSU  
(Navigate Student)





orientation

# Academics 2

**MONTANA  
STATE UNIVERSITY**

— BOZEMAN · MONTANA —

## Registrar's Office

Tony Campeau, Ryan Bodine, and Kandi Gresswell



# Today's Priorities

- **Who? What? Where?**

- ...is a Registrar's Office

- **NavMSU**

- ...a student initiative

- **Catalog**

- ...your academic contract

- **DegreeWorks**

- ...know your record and progress

- **CatCourse Scheduler**

- ...Keep It Simple Silly (KISS)

- **Priority Registration**

- ...every semester until graduation

- **FERPA**

- ...you have a right to privacy

- **BOOKSTORIES**

- ...stories from friends at bookstore

- **Finally**

- ...[montana.edu/registrar](http://montana.edu/registrar)





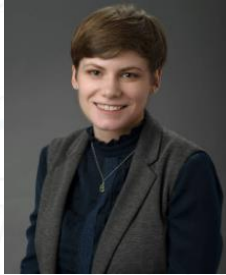
Tony Campeau-  
Registrar



Kandi Gresswell  
Associate Registrar



Jess Baker  
System Support Specialist



Katelen Bennett  
Transfer Credit Manager



Ryan Bodine  
Assistant Registrar



Maya Cantrell  
Event Scheduling



Pamela Harvey  
Course Scheduling



Janelle Munson-McGee  
Enrollment and Registration



Emily Kent  
Assistant Registrar



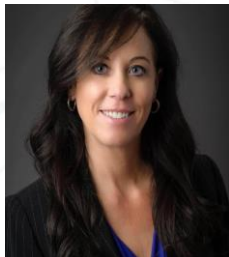
Ginny Lones  
Enrollment Support Specialist



Shelburn Murray  
Petitions



Nancy Pedersen  
Transcripts



Vonnie Jordan  
Auditor/Residency



Kate Nugent  
SeamlessMSU



Brad Sinclair  
Academic Auditor



Heather Watson  
Enrollment and Registration



Richard Bishop  
Enrollment and Registration

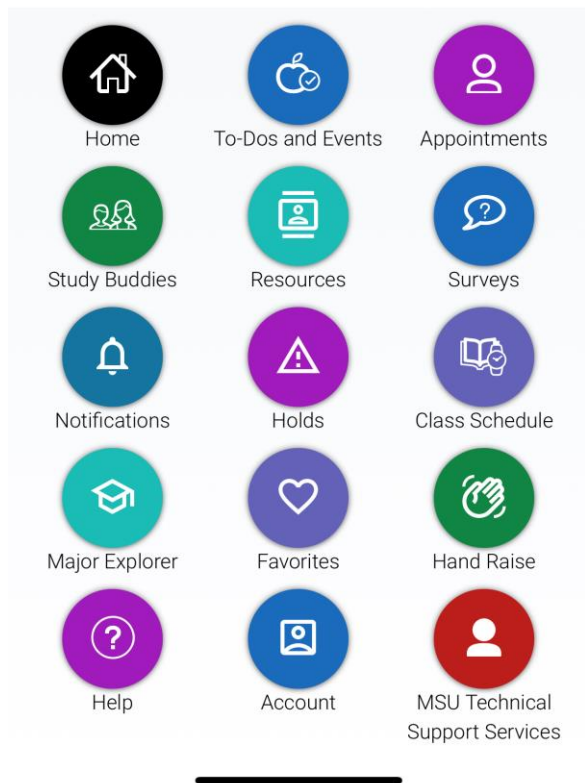




**Announcements**

Hello, Bobcats!

Check out the new feature on your navMSU app -  
**Handraise** "Not a chat-bot, real people, real answers"



# navMSU - navigate student

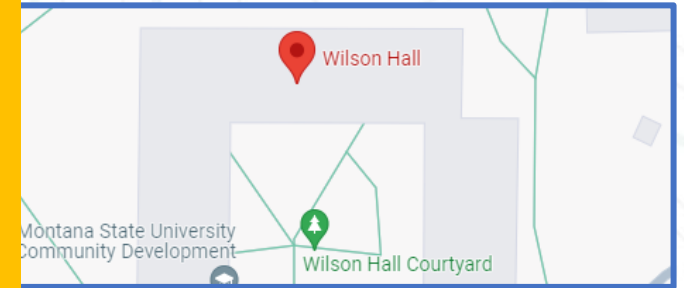
- Mobile App
- Web – via MyInfo



# navMS

## Hand Raise – Partners

- Advising Commons
- Allen Yarnell Center for Student Success
- Counseling and Psychological Services
- Dean of Students
- Office of Student Engagement
- Registrar's Office
- Residence Life
- Student Health Services
- Wellness



udies

**Hand Raise**

staff with real solutions.



# catalog.montana.edu



Search pages & people



Search Catalog



2024-2025 Edition

Welcome to MSU

Undergraduate Programs

Graduate Catalog

Montana State Online

Course Descriptions

All Academic Programs

Academic Calendar

Academic Support & Student Life

Curriculum, Enrollment, & Graduation

Core General Curricular Requirements

Code of Student Conduct, Policies, Regulations, & Reports

Housing

Expenses



Mountains & Minds



# catalog.montana.edu

## Mechanical Engineering

Freshman Year			Credits	
Sophomore Year			Credits	
Junior Year			Credits	
Senior Year			Credits	
			FALL	SPRING
COMX 111U or CLS 101U	EGEN 201 - E			
M 171Q - Ca	EMEC 203 - C	EGEN 335		
EMEC 100 -	EMEC 250 - M	EMEC 303	EGEN 330 - Business Fundamentals for Technical Professionals	
EMEC 103 -	EMAT 252 - M	EMEC 320	EMEC 445 - Mechanical Vibrations	
PHSX 220 -	M 273 - Mult	EMEC 341	EMEC 489R - Mechanical Engineering Design Capstone I	
University C	University C	EGEN 350	Professional Electives <sup>2</sup>	
CHMY 141 - & CHMY 142	EGEN 202 - E	EMEC 321	EMEC 499R - Mechanical Engineering Design Capstone II	
WRIT 101W	EGEN 205 - M	EMEC 326	EGEN 488 - Fundamentals of Engineering Exam	
M 172 - Calc	M 274 - Intro	EMEC 342	Professional Electives <sup>2</sup>	
PHSX 222 -	ETME 215 - M	EMEC 360	Professional Elective - Take one of the following:	
University C	ETME 216 - M	EMEC 361	EMEC 405 - Finite Element Analysis	
Year Total:	EELE 250 - C	EGEN 310	EMEC 436 - Computational Fluid Dynamics	
Year Total:	Year Total		University Core Electives	
			Year Total:	
			14	15
			<b>Total Program Credits:</b>	
			<b>128</b>	



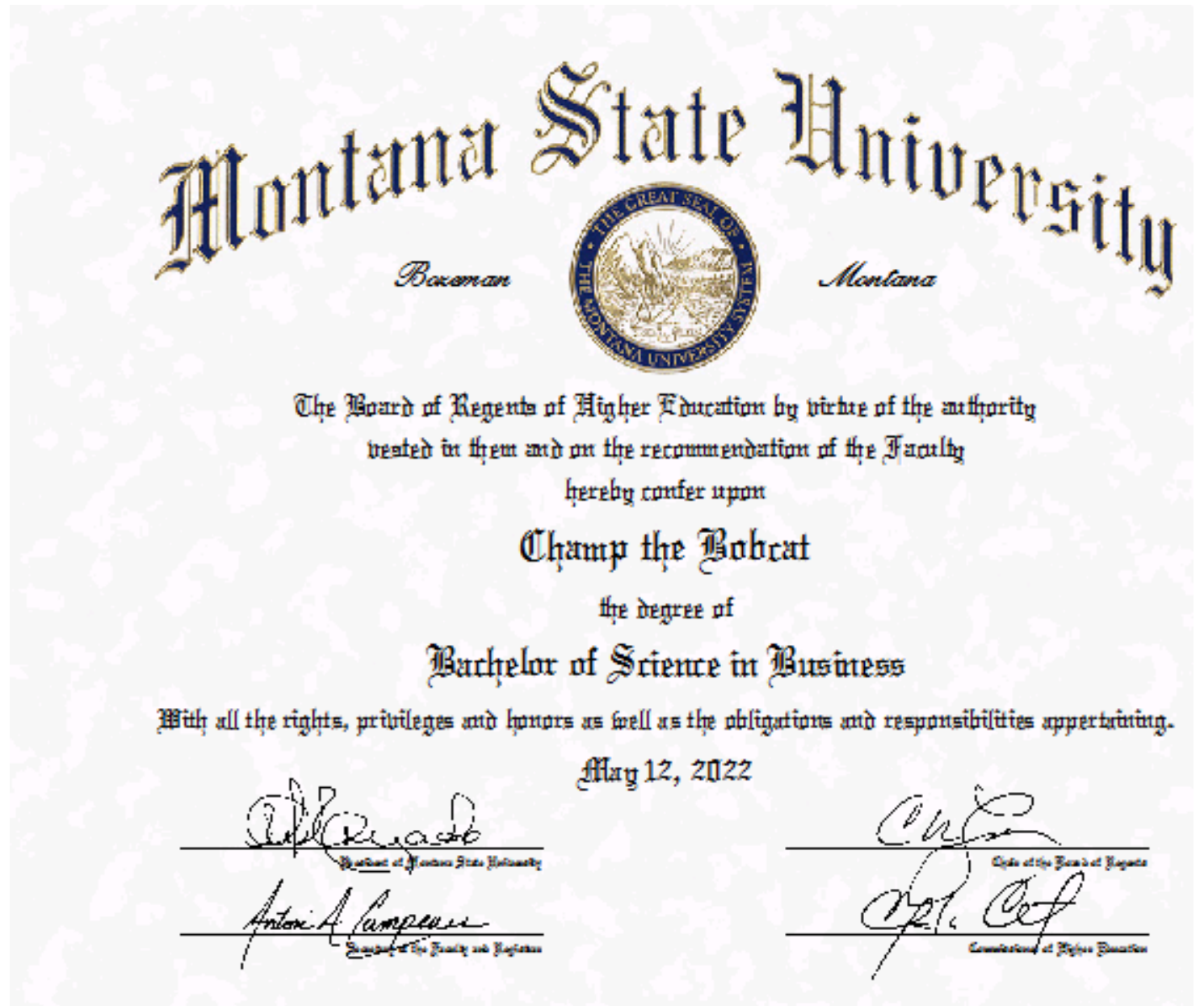




# DegreeWorks

- Degree auditing tool that shows your progress toward your degree.
- Specifies exactly which courses are needed to earn your degree
- Facilitates exploring other majors/minors/concentrations/degrees with the “What If” function
- Loaded with “standard academic plan” = catalog outline with your math placement.

Green  
Checkboxes =  
Graduation!





# Tools You'll Use at MSU

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## Cat Course Registration Tool

Every possible schedule  
combination- in seconds!

## CatCourse Registration Cart

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### *Classes in the Registration Cart*

Select	CRN	Subj	Crse	Sec	Title	Status
<input checked="" type="checkbox"/>	20644	HSTA	101IH	001	American History I	-
<input checked="" type="checkbox"/>	20649	HSTA	101IH	003	American History I	-
<input checked="" type="checkbox"/>	21451	M	151Q	009	Precalculus	-
<input checked="" type="checkbox"/>	21558	AMST	101D	001	Intro to American Studies	-
<input checked="" type="checkbox"/>	21564	BIOB	100IN	001	Organism Function	-
<input checked="" type="checkbox"/>	22220	ACT	110	002	Beginning Weight Training	-
<input checked="" type="checkbox"/>	24558	AMST	101D	004	Intro to American Studies	-

Register

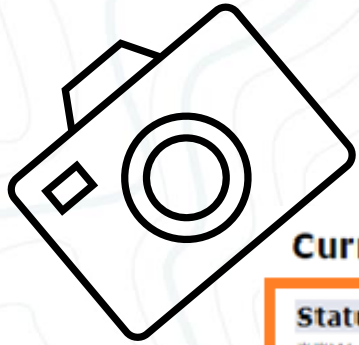
Add to WorkSheet

Save Cart

Clear Cart

Don't forget to click "register"





## Current Schedule

Status	Action	CRN	Subj	Crse	Sec Level	Cred	Grade	Mode	Title
**Web Registered** on Jun 03, 2024	None	20644	HSTA	101IH	001 Undergraduate - Semester	4.000	Traditional		American History I
**Web Registered** on Jun 03, 2024	None	20649	HSTA	101IH	003 Undergraduate - Semester	0.000	Traditional		American History I
**Web Registered** on Jun 03, 2024	None	21558	AMST	101D	001 Undergraduate - Semester	3.000	Traditional		Introduction to American Studies
**Web Registered** on Jun 03, 2024	None	21564	BIOB	100IN	001 Undergraduate - Semester	3.000	Traditional		Organism Function
**Web Registered** on Jun 03, 2024	None	22220	ACT	110	002 Undergraduate - Semester	1.000	Pass Fail		Beginning Weight Training
**Web Registered** on Jun 03, 2024	None	24558	AMST	101D	004 Undergraduate - Semester	0.000	Traditional		Introduction to American Studies

Total Credit Hours: 11.000

Billing Hours: 11.000

Minimum Hours: 0.000

Maximum Hours: 21.000

Date: Jun 03, 2024 03:26 pm

### Registration Add Errors

Status	CRN	Subj	Crse	Sec Level	Cred	Grade	Mode	Title
Check course prerequisites.	21451	M	151Q	009 Undergraduate - Semester	4.000	Traditional		Precalculus



# You're Registered!



- In the labs
  - Raise your hand if you have a question!
  - Pay attention to course modality: Face-to-face, online, blended.
  - Pay attention to section-specific information
  - Clear your cart if you need to start over or make changes.
  - **READ** Cat Course will tell you what the problem is. For example: All sections of BIOH 201 conflict with Math. You'll need to make a choice on which class you want to take this semester.





# PRIORITY REGISTRATION



*It's a piece of cake*



## SUMMER/FALL 2024 PRIORITY REGISTRATION SCHEDULE

Monday	Tuesday	Wednesday	Thursday	Friday
March 25	March 26	March 27	March 28	March 29
Current Grad Students, Post-Baccalaureate Students, and Seniors with 108 and above earned credits	Seniors with 100 to 108 earned credits	Seniors with 90 to 99 earned credits	Juniors with 83 to 89 earned credits	Juniors with 76 to 82 earned credits <i>University Day Office Open</i>
April 1	April 2	April 3	April 4	April 5
Juniors with 68 to 75 earned credits	Juniors with 60 to 67 earned credits	Sophomores with 52 to 59 earned credits	Sophomores with 46 to 51 earned credits	Sophomores with 39 to 45 earned credits
April 8	April 9	April 10	April 11	April 12
Sophomores with 30 to 38 earned credits	Freshmen with 22 to 29 earned credits	Freshmen with 16 to 21 earned credits	Freshmen with 12 to 15 earned credits	Freshmen with 0 to 11 earned credits
April 15	April 1	April 1	April 1	April 1
Open Registration				



# Eat Cake.

- 4 steps to register
- Earn ChampChange
- Register for your preferred schedule

# FERPA

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## Family Educational Rights and Privacy Act

- The right of access
- The right to amend
- The right to consent
- The right to file a complaint







# MSU BOOKSTORE

Student/Faculty owned since 1931

## Welcome to MSU!

MSU Bookstore 101

Here for

YOU

Offer the Cost of Course Materials for MSU Students!



**Located in the lower level of the SUB**  
(Strand Union Building)



**[www.msubookstore.org](http://www.msubookstore.org)**



**406•994•2811**



**Open Mon-Fri 7:45am-5:30pm**  
**Saturdays 10am-4:30pm**



93%

MSU students who  
are online  
bookstore  
users

20%



**Apple Certified Repair Center**

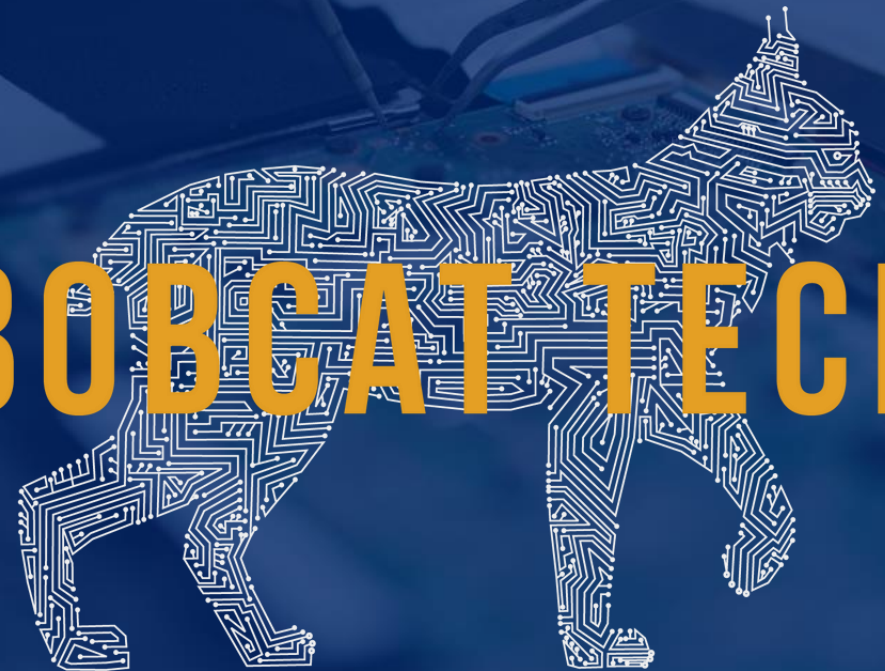
**Education Pricing**

**No Sales Tax**



**MSU**  
**BOOKSTORE**  
Student/Faculty owned since 1931

**BOBCAT TECH**



# School & Art Supplies

Largest Art Supply Selection in the State  
of Montana!

Chemistry & Biology

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**We have supplies for every major!**



# GEAR UP BOBCATS!





# Bozeman!

Shop Outdoor Gear

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Yeti

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MSR

Garmin



# Custom Printing



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**Apparel**

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**Wraps**



# Course Materials

# 10

## Inclusive Access

IA is the easiest, most affordable course materials option. The materials are automatically loaded into D2L, & you will be billed for the material directly through your student account.

## Rentals

Renting a textbook is like renting a movie! You pay a lower cost up front to use the book(s) for the semester and return them when your class is over.

## E-books

An eBook is a digital version of your book that can be downloaded on your device. There are several options for eBook purchasing for varied amounts of time.

## Access Codes

An access code is a code that is entered into the website designated on the code card. This code gives you access to your textbook as well as homework, study programs, and other tools

Shop for Course Materials Online at [www.msubookstore.org](http://www.msubookstore.org)

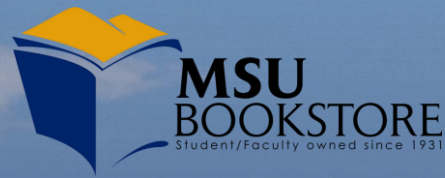
Our Mission is to Lower the Cost of Course Materials for All MSU Students!





# How to shop for Course Materials

# Online!



# COME WORK WITH US

**Sales Associate • Customer Service Representative • Special Events Team Member**

## BENEFIT

Flexible Hours & Convenient Location

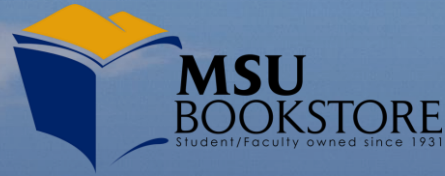
Starting at \$15 an Hour

On-the-job & Professional Development Training

40% Employee Discount on Logo Gear

Campus Connections

Access to Athletic & Special Events



# Become a Student Board Director

Be the voice for all MSU Students!

## BENEFIT

Product Discounts

Resume Booster

Volunteer Opportunity

Make a difference on your campus!

# Keeping up with @msubookstore



Scan me to follow along!



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- Sales
- New Item drops
- Giveaways
- General Information

@MSU\_Bookstore



- Athletics Updates
- Events

@MSUBookstore



- Course Materials Information
- Product Retocks

@TheMSUBookstore



- Informational Videos
- How-to videos
- Long Form Updates





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Student/Faculty owned since 1991



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