



orientation

**MONTANA
STATE UNIVERSITY**

— BOZEMAN · MONTANA —

Chemical and Biological Engineering

Abigail Richards
Professor and Department Head

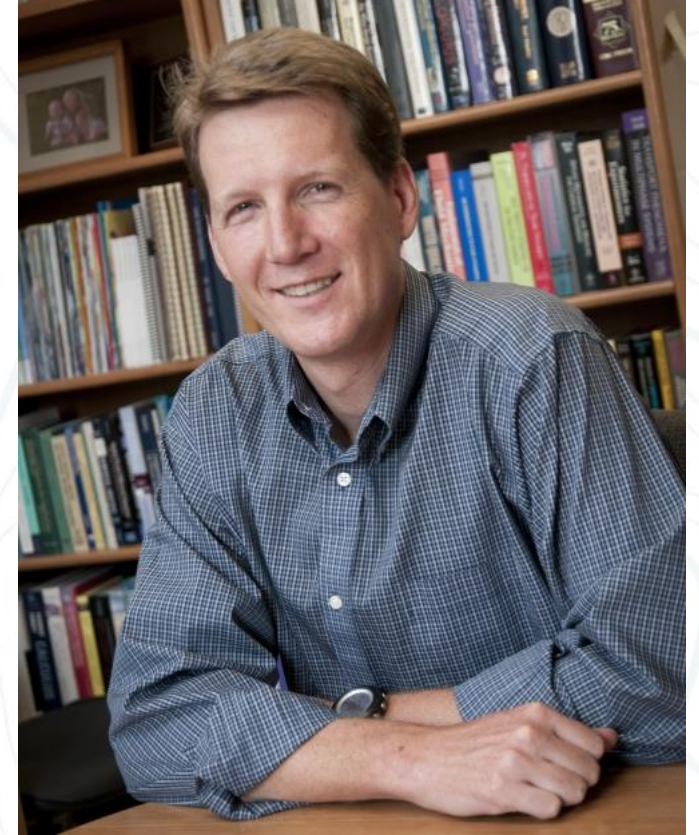
Fill-in: Jeff Heys



Who is here
today



Geraldine Govaerts
ChBE Academic Advisor



Jeff Heys
Professor and Assoc. Dean
(picture of me from roughly
the year you were born 😊)

We'd love to hear about you!

- Name
- City/Town/State where you are from
- Which major (ChE, BioE or Dual etc.?)
- Something you like to do for fun



The ChBE Department



Academic & Professional Advisors

Academic Advising

- Geraldine Govaerts
- Abbie Richards

Career/Professional Advising: Faculty advisor (based on last name):

A-C Jennifer Brown, Ryan Anderson

D-G Ross Carlson, Paul Gannon

H-L David Hodge, Robin Gerlach

M-Q Stephanie McCalla, Kate Morrissey

R-S Phil Stewart, Joe Seymour

T-Z Brent Peyton, Stephanie Wettstein



Log into the computer

Username: .\student

Password: MSU4You!



Degree-Specific Course Requirements

- Our departmental website has information for students
- Go to: www.chbe.montana.edu
- Click on “**Student Advising and Resources**”

MONTANA STATE UNIVERSITY Search pages & people

Chemical & Biological Engineering Department

Prospective Students Academic Programs **Student Advising & Resources** Faculty & Staff Research

Our Mission
We serve the State of Montana and the nation through excellence in learning, discovery and engagement to meet the land grant mission of accessibility and value at MSU. We especially value creativity, work ethic, honesty, quality.

Our Programs
Our graduate and undergraduate [academic programs](#) in chemical engineering and biological engineering prepare the next generation of engineering professionals. Both undergraduate programs are accredited.

Our Research
We specialize in [research](#) in energy, biological and biochemical engineering, imaging and simulation, microfluidics, biomass conversion and materials engineering. Research centers include the Center for Biofilm Engineering, the

Flow charts of degree requirements

Chemical & Biological Engineering Department

Academic Programs

Research

Student Resources & Advising

Graduate Studies

Faculty & Staff

Department News

Accreditation

Newsletters

Chemical & Biological Engineering Department

Montana State University
306 Cobleigh Hall
PO Box 173920 Bozeman, MT 59717-3920

Tel: (406) 994-2221

Fax: (406) 994-5308

E-mail: ChBE@montana.edu

Chemical & Biological Engineering Department / Students / Academic Advising

Academic Information for Undergraduate Students

Chemical Engineering



[Chemical Engineering Curriculum Information & Flowcharts](#)

[Chemical Engineering Technical Electives](#)

Biological Engineering



[Biological Engineering Curriculum Information & Flowcharts](#)

[Biological Engineering Technical Electives](#)

Dual ChE/BIOE



[Dual Flowchart 2019-20](#)

[Dual Flowchart 2018-19](#)

Bioengineering Dual Diploma Program (ITU)



[ITU DDP Checklist \(2017-18 Catalog\)](#)

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Chemical & Biological Engineering Department / Students / Chemical Engineering Curriculum

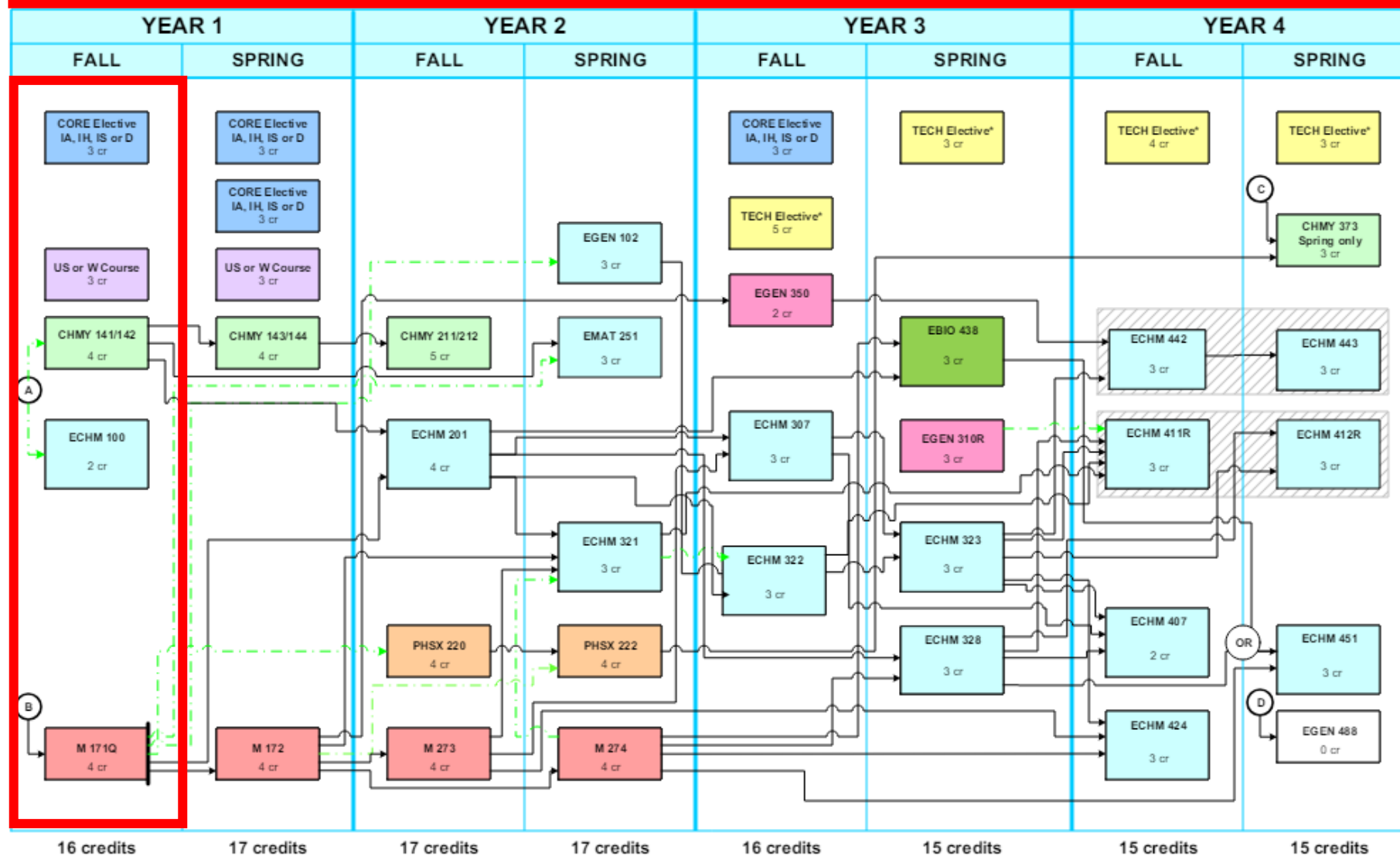
Chemical Engineering Curriculum

The curriculum is 128 credits comprised of a Basic Program plus Electives which students select to meet both University Core requirements and requirements of the Chemical Engineering degree. **Student Performance and Retention Requirements:** Students are required by Board of Regents policy to achieve a C- or better grade in each class used to satisfy the Bachelor of Science degree requirements. Moreover, students must achieve a C- or better grade prior to taking follow-on courses.

[Download printable pre-requisite flowchart for chemical engineering.\(19-20 and 20-21 catalog\)](#)

Freshman Year	Credits	
	Fall	Spring
ECHM 100 - Intro to Chemical Engr or EBIO 100 - Intro to Biological Engr	2	
M 171Q - Calculus I	4	
Univ Core Electives (IA, IH, IS or D)	3	
US or W Core course	3	
CHMY 141 - College Chemistry I	4	

Chemical Engineering



- (A) M151Q co-requisite
- (B) Math Placement Exam



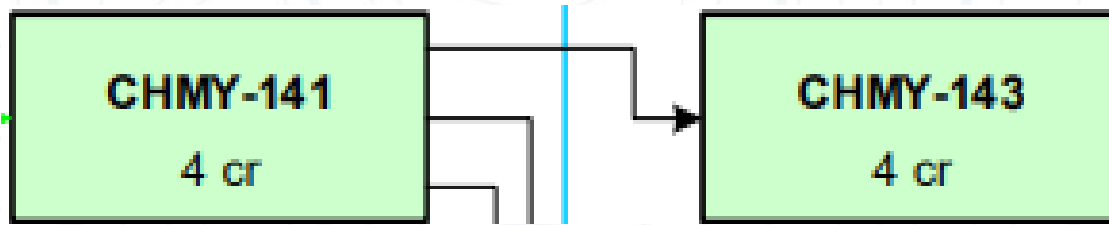
* At least one Technical Elective course must be from the CHMY or BCH rubric

- (C) ChBE students who have taken an organic chemistry course may take CHMY 373 w/o CHMY 371 pre-requisite (by agreement with Chem Department). There is a pre-requisite of M 273. CHMY 373 can be taken Spring of year 3.
- (D) Take the FE Exam within the final semester before your graduation.

A hatched box indicates courses which should be taken in sequence.

NOTE: This flowchart has been reviewed and updated, but there could still be errors. Please report any errors to Abbie Richards

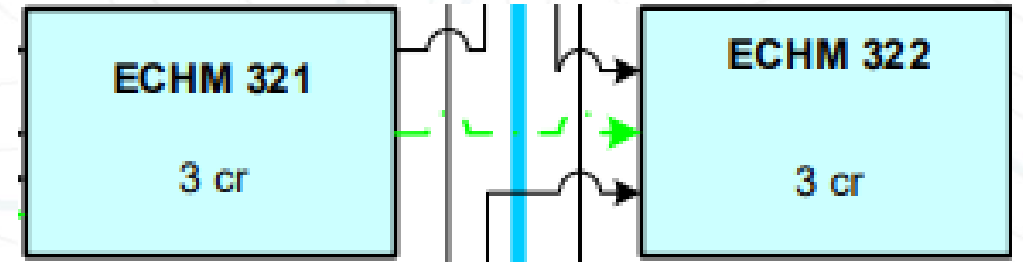
Pre- and Co-requisites



Solid black arrows = pre-requisite

That means you must take and pass a class before taking a later class that lists a particular course as a pre-requisite.

Example: a student must pass CHMY 141 before taking CHMY 143

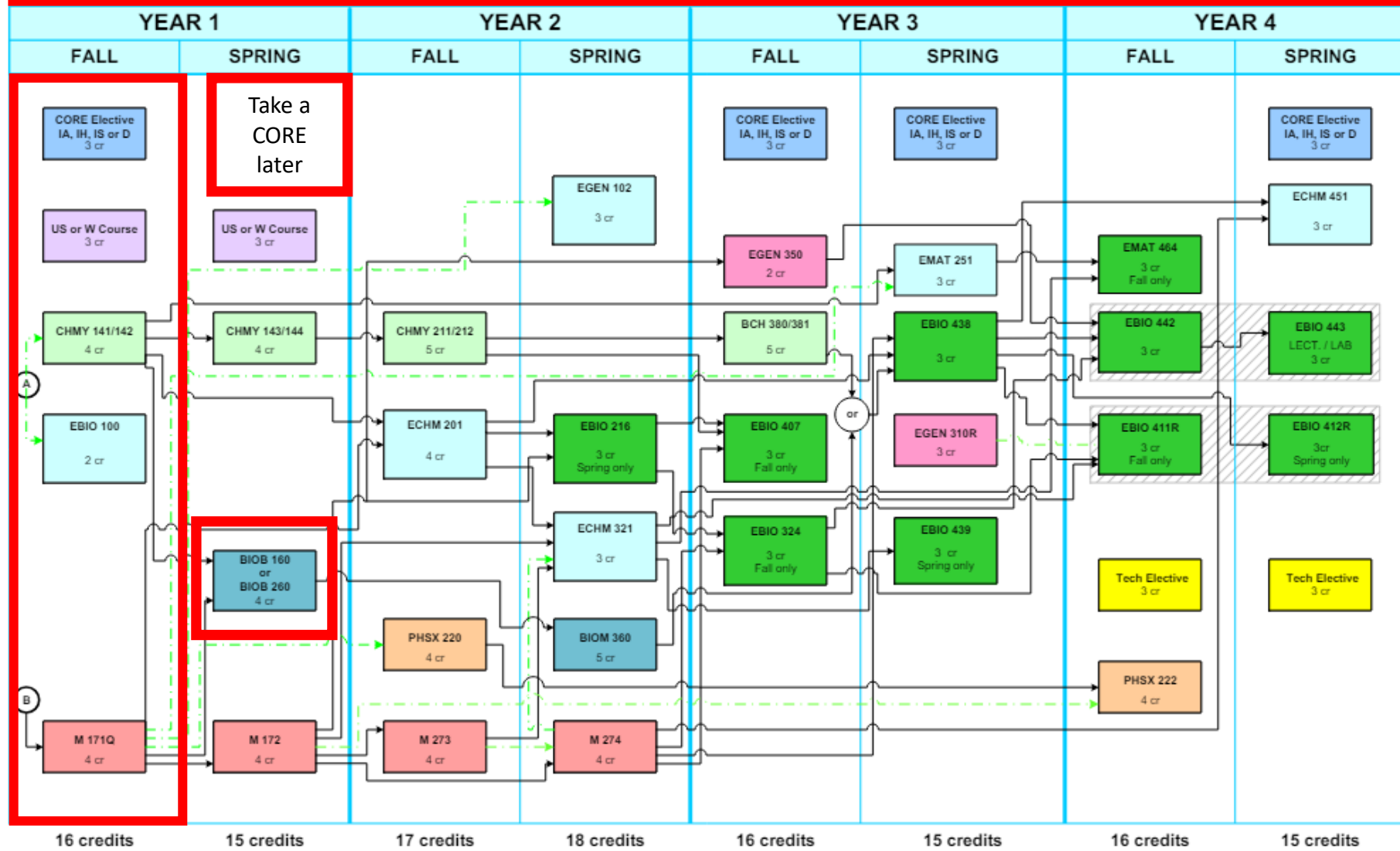


Dashed green arrows = co-requisite OK

This means that while some students might take a class prior, you could take them at the same time.

Example: A student who hasn't passed ECHM 321 yet, can take ECHM 322, so long as they are taking ECHM 321 at the same time.

Biological Engineering



(A) M 151Q co-requisite

(B) Math Placement Exam

→ Pre-Requisite - - - Co-Requisite

Year 1, First semester

CORE Elective
IA, IH, IS or D
3 cr

One CORE course (IA, IH, IS, or D)

US or W Course
3 cr

Writing or University Seminar (W or US)

College policy on Writing Exemption – upcoming slide

CHMY 141
3 cr

Chemistry: CHMY 141 and CHMY 142

CHMY 142
1 cr

(do NOT take CHMY 121)

ECHM 100
2 cr

Intro to CHBE: either ECHM 100 or EBIO 100 (same course)

M 171Q
4 cr

Math course: based on EdReady, ACT/SAT, AP/IB or dual enrollment

M171 Calc I is most common, alternatives are M151 Pre-calculus, M171 plus M170, M172 or M121 College Algebra

Writing exemption – waiting for grades/scores

- Take a US Core class in the first semester
- Once scores come in, determine if you need to take WRIT 101W
- Take WRIT 101W in the following semester if you aren't writing exempt



ECHM 100 = EBIO 100 = Same Class/Same Time

- EBIO 100 = Introduction to Biological Engineering
- ECHM 100 = Introduction to Chemical Engineering
- 1 hr Lecture + 2 hr Laboratory
- Both classes meet together
- Meet your ChBE classmates
- Learn basic engineering calculations and problem solving
- Learn about the profession





Math Placement

- Register for the math course into which you have placed with the **EdReady** test
- If you have AP/IB credit and you/MSU has not yet received your scores
 - Register for the highest math class into which you have placed and adjust your schedule after your AP/IB scores arrive
 - If you can show proof of your scores now, the Math Department will do an override
- If you feel your current placement is not reflective of your background you can take the **EdReady refresher**
- **If you placed in 400-level, take a break and then take the “CALCULUS DIAGNOSTIC”**

Honors program notes

CORE Elective
IA, IH, IS or D
3 cr

One CORE course (IA, IS, or D) **HONR 202IH** (taken in the spring semester)

US or W Course
3 cr

Writing, WRIT 101W or **HONR201US**

CHMY 141
3 cr

HONR 201/202 do not cover W Core.

CHMY 142
1 cr

Chemistry: CHMY 141 and 142

OPTION: CHMY 151 and CHMY 152 (honors chemistry lecture & lab)

ECHM 100
2 cr

Intro to CHBE: ECHM 100 or EBIO 100 (same course)

M 171Q
4 cr

Math course: based on MPLEX, ACT/SAT, or AP

Option: M181 – Honors Calculus I

Year 1, First semester – Six total courses

CORE Elective
IA, IH, IS or D
3 cr

One CORE course (IA, IH, IS, or D)

US or W Course
3 cr

Writing or University Seminar

CHMY 141
3 cr

Chemistry: CHMY 141
and CHMY 142
(do NOT take CHMY 121)

CHMY 142
1 cr

ECHM 100

2 cr

Intro to CHBE: either ECHM 100 or EBIO 100 (same course)

M 171Q
4 cr

Math course: based on EdReady, ACT/SAT, AP/IB or dual enrollment
M171 Calc I is most common, alternatives are M151 Pre-calculus,
M171 plus M170, M172 or M121 College Algebra

Log into MyInfo

- Log into MyInfo either from MSU Home Page or www.montana.edu/myinfo
- Use your personal NetID – for example: b94g842
- Password – A password you have personally set for your NetID



Click on the student services tab

Personal Information **Student Services** Faculty Services Advising Services Employee Services Communications Parking Services MyApps Notifications

Student Services

[Click here](#) for more information regarding MSU's Student Email Policy.

FERPA Information: Click here for the Family Education Rights and Privacy Act information.

Enrollment Verification: Connect to the National Student Clearinghouse to print a free enrollment verification certificate to provide to health insurer, housing provider, credit issue

Official Transcripts: Connect to the National Student Clearinghouse to order an official transcript and pay with a credit or debit card.

New Course Numbers: Click [here](#) (opens in new window) for info on new subject abbreviations and course numbers.

DegreeWorks

Please clear your cache before using DegreeWorks; this may resolve issues because of a recent upgrade.

Please use MSU-Secure rather than MSU-Guest if connecting from the wireless network on campus.

Please use Google Chrome to access DegreeWorks.

DegreeWorks is an electronic degree audit program and academic advising tool designed to assist you and advisors in reviewing your degree progress.

NavMSU

Required Online Education

Online training for new students mandated by the Board of Regents: AlcoholEdu, Haven, and Transit programs.

Registration

Check your registration status; Add or drop classes; Select variable credits, grading modes, or levels; Display your class schedule.

Registration Timetable

Student Records

View your holds; Display grades and transcripts; View your Student Tax Information; Review charges and payments; View Web Bill / Confirmation

GO GREEN> Click on Student Records to opt for the electronic version of 1098-T tax form

Student Health Service


Check your insurance status.

Next click on DegreeWorks



1. Log into MyInfo with NetID from MSU home page → Students (upper left) → Navigate to Student Services → DegreeWorks and select the Plans tab

2. Create a New Plan, then choose “Blank Plan”



Back to MyInfo Help & FAQ

Find	Student ID	Name	Degree	Major	Level	Classification
	-02479117	Bobcat, Champ The	BS	Civil Engineering	UG	Freshman

Worksheets **Plans** Notes GPA Calc

Worksheets > Format: Student View View Save as PDF Process New

What If

Look Ahead

Legend

Complete

Student View AD64A0i as of 04/23/2024 at 10:21

Student	Name
	Bobcat, Champ The



Exit

0 pm

View: Select **New Plan** Delete



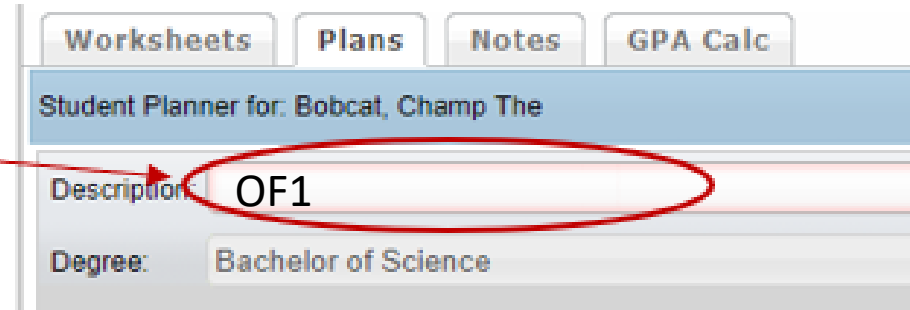
Modified Who

Create Plan

Would you like to create a plan based on a template or would you like to start from scratch?

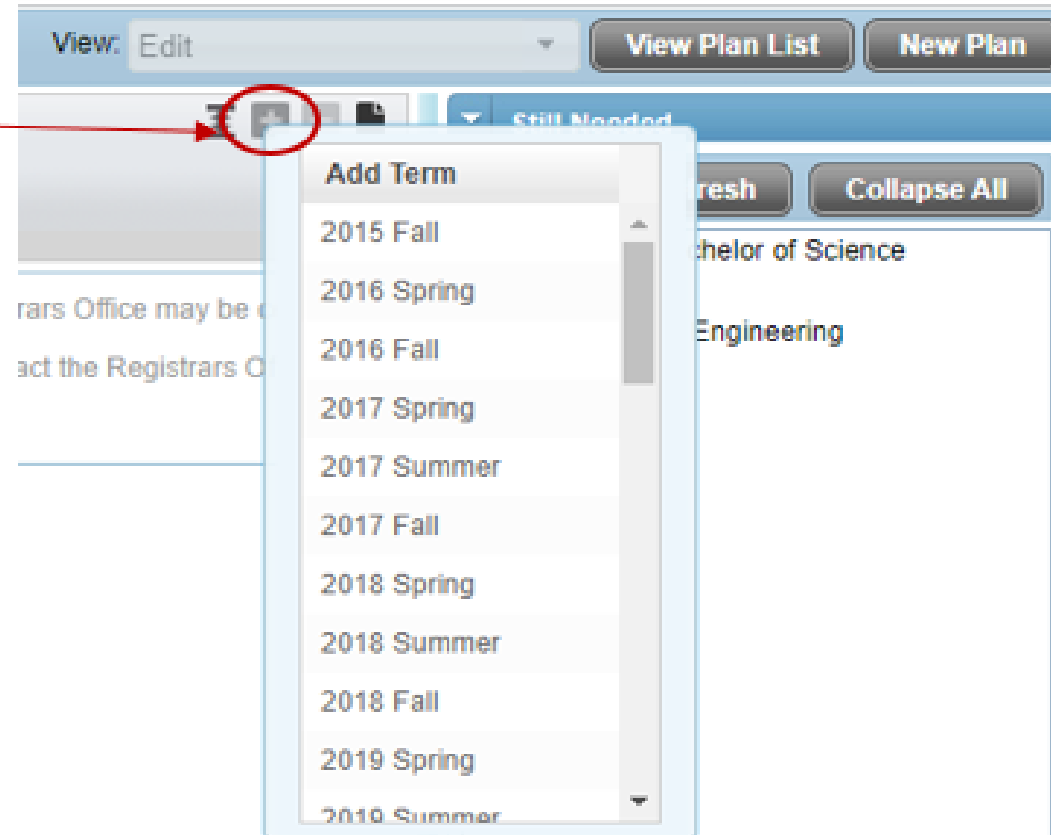
Blank Plan Select Template

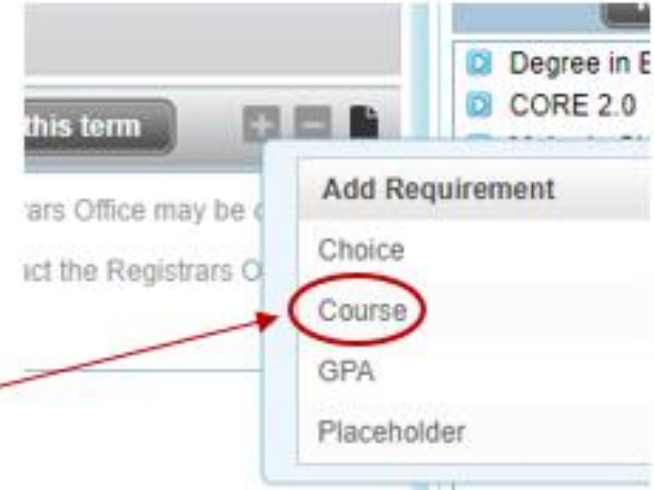
3. Name the Plan: **OF1**



4. Add the term using the "+" icon.

Select 2024 Fall





5. Add a Course using the “+” icon on the term bar.

You will repeat this for each of your courses

6. Search for Course

7. Type the Rubric (subject abbreviation)

8. Select the Course

The screenshot shows a web interface for course selection. At the top, it displays '2024 Fall' and 'Total Credits: 0.0'. Below this is a table with columns for 'Critical', 'Course Requirement', and 'Credits'. A search bar is present, and a dropdown menu is open, showing a list of courses. Red circles and arrows highlight the search bar, the 'CLS' input, and the selected course 'CLS 101US Knowledge and Community'.

Course	Title
CLS	
CLS 101US	Knowledge and Community
CLS 201US	Knowledge and Community
CLS 289R	Undergrad Rsch/Instruction

Let's have everyone add either EBIO 100 or ECHM 100 to their course list
Rubric is either ECHM or EBIO

9. Keep adding courses until complete (steps 5-8)

10. SAVE the plan

11. See Advisor to have your plan locked

Find Degree: BS Major: Civil Engineering Level: UG Classification: Freshman Last Audit: 04/23/2024 Last Refresh: 04/28/2024 at 1

Worksheets Plans Notes GPA Calc

Student Planner for: Bobcat, Champ The View: Edit View Plan List New Plan

Description: Fall 2024 Active Locked

Degree: Bachelor of Science Level: Undergraduate - Semester

2024 Fall Total Credits: 14.0 Reassign Delete this term

Critical	Course Requirement	Credits	Minimum Grade	Notes
<input type="checkbox"/>	CLS 101US	3.0	None	
<input type="checkbox"/>	M 171Q	4.0	None	
<input type="checkbox"/>	PHSX 220	4.0	None	
<input type="checkbox"/>	EELE 101	3.0	None	

Disclaimer: You are encouraged to use this degree plan as a guide for tracking your progress toward completion of the above requirements. Your academic advisor or the Registrars Office may be contacted for assistance in interpreting this report. This plan is not your academic transcript and it is not official notification of completion of degree or certificate requirements. Please contact the Registrars Office regarding this degree plan, your official degree/certificate completion status, or to obtain a copy of your academic transcript.

Last updated by: Spannring, Shelli R on 29-Apr-2024

Audit Delete Save As... **Save**

Have a locked plan??? You can try building several options of your schedule with CatCourse.

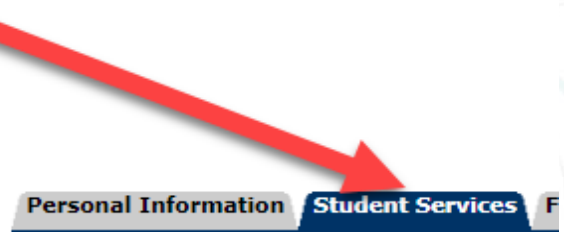
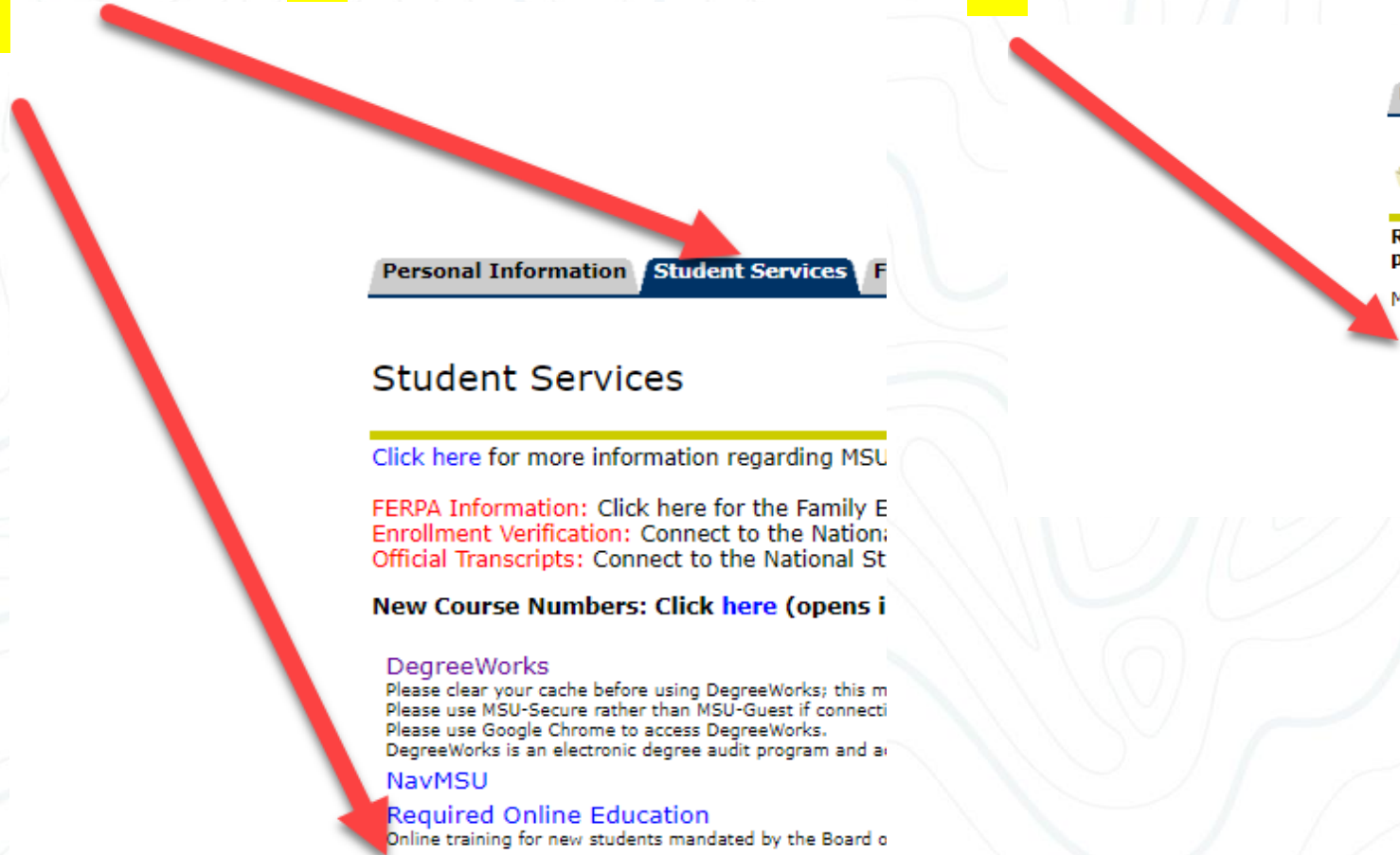
Go to the student services tab in MyInfo
Click on Registration

2

1

Click on CatCourse

3



Student Services

[Click here](#) for more information regarding MSU

FERPA Information: [Click here](#) for the Family E
Enrollment Verification: [Connect to the Nation;](#)
Official Transcripts: [Connect to the National St](#)

New Course Numbers: [Click here](#) (opens i

DegreeWorks
Please clear your cache before using DegreeWorks; this m
Please use MSU-Secure rather than MSU-Guest if connecti
Please use Google Chrome to access DegreeWorks.
DegreeWorks is an electronic degree audit program and a

NavMSU

Required Online Education
Online training for new students mandated by the Board o

Registration
Check your registration status; Add or drop classes; Selec

Registration Timetable

Student Records
View your holds; Display grades and transcripts; View you



Registration

**REMINDER: MSU does not mail paper bill
parent to receive the email.**

Many subject abbreviations and course numb

CatCourse
CatCourse is a tool for creating a personalized course sch
CatCourse Registration Cart
Register for courses which have been sent to Registrar
Information for New Course Numbers
Course Number Equivalency Tool
Add/Drop Classes

Emergency Contact Info Form

This information is crucial in the event that University personnel need to contact either you, or the person you have chosen in an emergency. You will periodically be asked to provide or review this information. This information is restricted to select University personnel who will limit its use and will not be shared outside the University.

* required field

Personal Contact Info

Please provide your most current address and telephone number where you can be reached in the event of an emergency.

Email*	Confirm Email*
<input type="text"/>	<input type="text"/>
Address Line 1*	
<input type="text"/>	
Address Line 2	Address Line 3
<input type="text"/>	<input type="text"/>
City*	State/Province*
<input type="text"/>	Not Applicable ▼
Zip/Postal Code*	Country*
<input type="text"/>	Select ▼
Area Code	Cell Phone Number
<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Unlisted	

Primary Emergency Contact Info

Please provide the name and contact number of the person who the University should notify in the event of an emergency where you are not available.

Relationship*	
Spouse ▼	
First Name*	Last Name*
Lee	Richards
Area Code*	Phone Number*
406	5817898
Address Line 1*	
485 Farmland Crossing	
Address Line 2	Address Line 3
<input type="text"/>	<input type="text"/>
City*	State/Province*
Belgrade	Montana ▼
Zip/Postal Code*	Country*
59714	United States ▼

I acknowledge that the above information is correct



- You'll have to fill in your contact info
- You'll be asked if you want to have the MSU insurance or not (must accept or decline).
- Then continue to the registration and build your schedule
- Take a picture of your favorite schedules
- Let us know if you have scheduling conflicts

