Blaine County Extension:
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Post-ServSafe® Exam Notes

1. Approximately 10 days after the test, you will receive an email which will include your **Student Number** which is needed to access your score.
   a. The email will be from the ServiceCenter@resturant.org. Be sure to check your "junk," "spam," or "clutter" folders to make sure it wasn't sent there.
2. Create a New Profile/Check scores:
   a. Visit **ServSafe.com**
   b. Select the **"Students"** tab
   c. Click on **"Check Your Exam Score"**
   d. Click on **"Create New Profile"**
   e. Fill out the Registration form
      i. You will need to create a **Web User ID** and **Password**
      ii. Enter your 7-Digit **Exam Session Number*** and **Student Number** (included in the initial email you received from ServSafe®)
   f. After checking your score, if you passed, you can then print out your Certificate.
3. A passing score of **75% or better** is required on the exam.
   a. If you don't receive a passing score, you can retake the exam up to three times in a 12-month period (with a 30-day waiting period between attempts).
   b. Contact your local Extension Office if you wish to retake the exam, to check on upcoming classes, and/or if you have any further questions.
4. The Managers Certificate is valid for 5 years. After expiration you must retake the class and exam to recertify. The certification goes with the person, not the food establishment.

****Exam Session Number:** You should have written this 7-digit number down right before taking the Exam. Trouble remembering where it might be written down? Check inside your ServSafe® Manual, or the green sheet of paper that came with your exam.*