**Gallatin County 4-H Unlimited Leaders Council Minutes**

**January 2, 2024 @ 6:00pm**

**Gallatin County Extension Office**

**Attendance:**

* **ULC:** Molly Yurdana, Tamara Knappenberger, Aaron Pruitt, Kelly Pavlik, Toni Berger, Monika Johnson, Joey Knappenberger, Tiffany Togstad, Randy Radke, Bonnie Radke, Erica Hastings, Nicole Reeves
* **Gallatin 4-H Foundation:** Merle Ferrier, Lila Beard, Anna Collins, Charlene Seger, Linda Revenaugh

**Joint meeting with ULC and Foundation -**

Foundation President Merle Ferrier called the meeting to order at 6:10 pm. Pledges led by Lyla Beard

 Roll Call - introductions by all attendees,and one personal or 4-H goal for the year.

Foundation President Merle reviewed the foundation’s agenda items.

Foundation Treasurer Lyla reviewed the foundation’s proposed 2024 budget.

The foundation members continued their meeting in the small conference room.

ULC President Tamara Knappenberger called the ULC meeting to order at 6:39 pm

**Reading of Correspondence:**

* Early Reports/Guest Presentations: Announcement of donations received
	+ $100 Donation from the Pruitt family
	+ $5000 donation from Blacks/Schell family - in memory of Leo Schnell. This donation may be transferred to the Foundation. Molly will contact family for instructions
	+ $500 donation from Brown University for Shooting Sports Survey participation. Donation to be earmarked to help fund participation in national Shooting Sports events.
* Extension Office Report (Molly)
	+ The Gallatin County 4-H Annual Report drafting is underway. Tamara volunteered to review the draft in mid-January. Intend to publish the Annual Report by the end of Jan.
	+ County Contests - separate emails for the contests will be going out to the membership in the coming weeks. Judges will be determined after contest registration closes to help determine how many judges needed.
	+ Rec Lab will be held in Boulder MT April 19-21 (Fri-Sun). Theme is Going for the Green.
	+ AQA meeting dates set for Sunday 3/24/24 and Saturday 4/27/24. Molly will recruit ambassadors to lead or help with workshop sections.
* Financial Requests: None

**Old Business:**

* ULC Newsletter Report - due by the 23rd of each month to be used in the following month’s newsletter
	+ Jan 23rd - Tamara
	+ Feb 23rd - Monika
	+ Mar 23rd - Laura
	+ Apr 23rd - Aaron
	+ May 23rd - Joey
	+ Jun 23rd - Monika
	+ Jul 23rd - Molly
	+ Aug 23rd - no meeting
	+ Sep 23rd - Tamara
* Officer Vacancies - In need of a VP. Monika will be ULC’s representative on the Foundation.
* Youth Officer Training/Volunteer Training - January 6th Winter Workshop. Currently 36 adults and 43 youth are registered.
	+ There will be 3 adult sessions - Youth Learning Styles and Needs; Leadership Style; and Spicing Up 4-H County Contest - led by members of the community and Molly. The fee for Real Colors in the Leadership Style session will come from the Volunteer Training budget.
	+ There will be 4 youth sessions - Record Book (break-out sessions for newer and experienced members) led by Bonnie, Joey and Molly; County Events & Creating Successful Demonstrations led by Bonie; Parliamentary Procedure led by Erica; and Officer Training with break-out sessions for each officer position led by various 4-H volunteers and ambassadors.
* Bozeman Stampede - Ways to thank Bozeman Stampede for $20,000 donation. E-Thank You card available for all members to sign. Tag in Social Media
* County-wide CPR Training - Shooting for March/April. Molly is developing a survey to send to volunteers to gauge level of interest.
* Investment Account - The FSB CD has matured and will be closed by 1/9/2024. Funds from this CD and the Manhattan CD that matured in Oct ‘23 (funds in a ULC holding side-account) and funds from the Money Market account will be combined to open a D.A. Davidson account in the amount of $120,000.00 with the intent of earning a higher rate of interest.

**New Business:**

* Planning Calendar - Tamara has developed a planning calendar for the upcoming year. ULC members to review and leave comments.
* 4-H Themed Swag - This year’s logo was presented and discussion of how to incorporate it into swag for members. Gray t-shirts, caps, beanies were the popular choices. Discussion about setting up an online-order store through a printing company which would allow families to order and receive merchandise directly may be an option to use.
* Spring Workshop - Tentatively set for April 6th. Will focus on fair prep with workshops tailored towards the indoor projects, club booths, and club scrapbooks, fair interviews and possibly offering the CPR training as part of this workshop for the adults.
* Club Fundraising with Montana Farmers Union - Offering $100 to each 4-H club in MT that submits a one sentence grant application. Please share this easy fundraising opportunity with your club leaders.

**Committee Reports:**

* Budget Committee
	+ No report
* Fundraising Committee
	+ MSU Concessions winter/spring schedule - at this time we are committed to events/basketball in January, the Pow Wow and MSU Spring Rodeo.
* Fair Concessions
	+ The sub-committee (Molly, Toni, Tiffany, Laura, Amy) will meet in January to discuss/determine a plan
* Recognition and Record Books Committee
	1. No report
* Camp
	1. August 10-14th, 2024. Theme is Legends of the Sea. Fundraising is underway - did gift wrapping at Murdochs during the holidays, and working MSU concessions.
* Policies & Procedures
	1. Aaron, Tamara and Monika are reviewing the Policies Manual
* Communications Day/Stir-Ups
	1. StirUps/BBB - 2/10/2024, Communications Day - 2/24. WIll need judges for Comm. Day - number to be determined after registration closes. Will incorporate 4-H theme logo into prizes.
* Leadership Development Committee
	1. See notes above on the Winter Workshop, 1/6/24.
* Indoor Fair Committee
	1. Will meet in February
* Horse Committee
	1. Next Meeting: 1/9/24. Held a horse camp on January 1 & 2. Looking to add some new projects and classes at fair - mini-horses and driving.
* Market Livestock Committee
	1. Next meeting: 1/16/24 - Fair Schedule to be set
* Gallatin 4-H Foundation
	1. Next Meeting: 1/2/24. Scholarships due February 14th to State, April 1st to County (more scholarship money available this year). Foundation was funded the re-vitalized robotics project and the new cat project $250 each for project supplies/needs.

**Minutes/Financial Reports:**

* December Meeting minutes:
	+ December minutes were reviewed, Joey mentioned an addition error in the stated Stampede donation payout, adjust the club/project payout to be $8450. Kelly motions to approve the Secretary Minutes as corrected. Joey seconds. Motion passes.
* Meeting Treasurer’s/Bookkeeper’s Report (Colyn)
	+ Beige Sheet = Balance Sheet; Blue Sheet = Budget vs. Actual; Green Sheet = Profit & Loss Detail (print in landscape orientation); Gold Sheet = Side Account Detail (print in landscape orientation); Peach Sheet = Reconciliation Summary and Detail (have checks cleared yet or not)

**Announcements:**

* Next meeting is **February 6, 2024** at the Gallatin County Extension Office @ 6:00pm.

**Adjournment:**

* Kelly motions to adjourn the meeting at 8:17 pm, Joey seconds. Motion passes.