**Gallatin County 4-H Unlimited Leaders Council Minutes**

**June 4, 2024 @ 6:00pm**

**Gallatin County Extension Office**

**Attendance:** Molly Yurdana, Monika Johnson, Kelly Pavlik, Tamara Knappenberger, Joey Knappenberger, Bonnie Radke, Randy Radke, Laura Fisher, Tiffany Togstad, Nicole Reeves

President Tamara Knappenberger called the meeting to order at 6:12pm.

Pledges

Roll Call Question: What’s the ‘One’ thing you want to do before the end of summer?

**Minutes/Financial Reports:**

* May Meeting minutes:
  + Randy motioned to approve the Secretary Meeting Minutes from the May meeting. Nicole seconded, the motion passed.
* Meeting Treasurer’s/Bookkeeper’s Report (Colyn)
  + Beige Sheet = Balance Sheet; Blue Sheet = Budget vs. Actual; Green Sheet = Profit & Loss Detail (print in landscape orientation); Gold Sheet = Side Account Detail (print in landscape orientation); Peach Sheet = Reconciliation Summary and Detail (have checks cleared yet or not)

**Reading of Correspondence:**

* Early Reports/Guest Presentations:

**T-shirt pressing!** Thank you Joey for taking the lead on research, purchasing and setting up a demonstration of our new 4-H press that is available for use by ALL projects and clubs. Board members present were able to ‘tattoo’ their items they brought to the meeting with either a green or white 4-H clover. They turned out stellar.

Joey mentioned for those interested in purchasing heat transfers ProWorld(online) is a good company to order from; they provide a good product, require low minimums, and competitive pricing!

* Fair Schedule: New this year is Cat Showmanship on Monday. Silent Auction Raffle baskets for the Indoor clubs, Molly may have more to add….

Volunteer Incentive Passes: If one attended a leadership training module they will be granted a ‘Free’ week long pass to the Fair this year. Those on ‘the list’ will be notified shortly..

WE NEED Fair Interview JUDGES!!! A Free day pass will be provided for judging.

* Extension Office Report (Molly): Fair registration deadline is Monday, June 17!!! The checklist provided in the office’s email discussing registration To Do’s, etc. has ‘live’ links making the information readily accessible. Emails are LOADED with terrific info for registrants!
* Youth Reports: Nicole reported on her personal sheep project - which is going well, even after having to move them to another field due to the purchase of a ram this year.

Bonnie reported on the Spring Workshop. She did a 4-H Survival Skills workshop. Topics/subject matter: What to do if your animal is sick? What to bring to the fair? etc.. She’s getting ready for Congress and is applying for State Officer positions and State awards!! Pretty Cool. She’s entering in the “Making it with Wool’ sewing competition too.

Molly is excited to announce that there will be eight to nine (8-9) 4-H members going to pre-Congress and Congress!!

* Financial Requests: Camp registration is open until July 1. Do we want to tackle camp financial assistance requests now or wait until the next meeting?

Note: JC Billion donation will be utilized to fund financial requests or ULC can use the Summer Camp Scholarship (Hardship Allowance) line item in the budget.

Laura made a motion to fund the summer camp request from the Summer Camp Scholarship (Hardship Allowance) budget line item. Joey seconded the motion. The motion passed.

**Old Business:**

* ULC Newsletter Report - Monika will prepare the July newsletter blurb, due by June 2023.
* Vacancies/Officers - in need of a VP

Kelly made a motion to have Monika voted in as VP for the remainder of this 4-H calendar year and she will transition to President the following calendar year, 2024. She will reside as president for one year. Therefore, ULC is look for a VP now. Joey (and Nicole - in a tie) seconded the motion. The motion passed.

* Kelly discussed the Volunteer CPR training held in Belgrade in May. Leaders were knowledgeable, presented training through videos and ‘dummies’ to practice the CPR method. NO manuals provided due to waste/cost but can be purchased on-line. Certifications to be mailed to participants. All in all it was a good event with good attendance.
* Bozeman Stampede - Kelly is working on a Signup Genius for the clubs that will be emailed later in June. All roles/responsibilities stay the same from last year except a few job modifications (e.g., video cameraman will be removed, Guest Services and Mutton busting were asked to be hosted by 4-H).

Stampede dates: August 8th - 11th (setup on the 7th and clean-up on the 11th).

**New Business:**

* 2023-24 Awards Night Planning: Ice Cream Social being discussed; good feedback from last year's event with clover sprinkles and afternoon time-frame along with good attendance. Typically a $6,000 budget is approved by ULC and the new format held last year allowed the costs to remain under the budgeted amount.

Proposed date: September 29 from 2-5pm. Molly will inquire with Best Western Grantree and MSU Sub Ballroom A (as a backup).

Teens will be actively involved in Awards Night again beginning with the planning, presentations, etc..

**Committee Reports:**

* Budget Committee
  + No report
* Policies & Procedures
  + No report - edits are close to being finalized after which one final discussion is planned with the committee members to approve the revisions.
* Fundraising Committee
  + Molly discussed the commitment schedule for the football season, and tentatively one country concert (possibly to be filled by the summer camp counselors)
  + Valley View Rodeo - Kelly discussed the concessions/snack set-up; what will be provided and what can be brought in without health board approval (e.g., burgers) to increase sales revenue for project/club fundraising profits. Salary is $40/pp/shift; jobs: concession and ticket takers. For projects/clubs interested in fundraising reach out to Kelly at Valley View Rodeo to sign up for this summer. The month of August is in need as June and July are relatively spoken for already.
* Fair Concessions
  + Laura reported on filling out a Temporary Food Event Permit which has been approved. 4-H concessions will be housed in a tent this year as the ‘kitchen’ is no longer available for use due dire kitchen remodel/replacement efforts needed by the fairgrounds. There will be lots of pre-prepped food options that will be completed in Building #4, then transported for sale to the tent at set times to coincide with breakfast, lunch, and dinner. A new menu is being worked on by the committee but ‘main’ entrees from previous years will still be incorporated into the food offerings. 4-H member work shifts will have two options to choose from this year: either of the food prep kind or in the tent selling food.

The purchasing system that will be used this year is Zettle (affiliated with PayPal) which will help keep Family tabs for the week.

* Recognition and Record Books Committee
  1. Members taking Projects that do not have a leader will have their project record books signed by ULC subcommittee member.
  2. Recognition would possibly look at award for Volunteers
* Camp
  1. Amy chatted about Hayes Holland and his amazing efforts getting sponsorships this year..
  2. Camp workshops will be held on June 22 for the counselors as Amy does not want them to go into camp ‘cold’ without practicing their parts as it didn’t work out that great last year ‘winging’ it.
  3. Costs are holding steady with what was budgeted and what is being spent.
  4. Camp counselors will plan the dance for fair week this year to be held Saturday night, July 20th at 6pm.
* Communications Day/Stir Ups
  1. No report
* Leadership Development Committee
  1. Kelly discussed the Spring Workshop Jeopardy game that was played to learn information. The Impromptu was great. Parent Fair Info night was great too and well attended!
* Indoor Fair Committee
  1. Molly was excited to share news of the purchase of 6 HUGE backdrop (roll-up) banners that will be used, in addition to the two large roll-up banners purchased last year, for this year’s Indoor Fair Exhibits. It’s been a project in the works for the last 2 years, that finally is close to completion. In addition, 18 - 11x18, vinyl roll-up banners have been ordered for Building #3 that will be placed on tables, covered with black tablecloths, identifying the selected 18 Indoor projects.
* Horse Committee
  1. A sponsorship banner has been ordered per request. No other information was reported.
* Market Livestock Committee
  1. Kelly reported several key items discussed at the May 22 meeting some of which are:

1. Shuttling market buyers Friday night from the Kmart parking lot to the Sale event tent. Discussions are taking place with the owner of the Kmart parking lot and Karst stage - for the rental of vans/buses for transport.
2. Fair schedule has been adjusted slightly.
3. Rocky Mtn Supply will be selling shavings at the Fair this year.
4. Silent Auction raffle baskets will be another means to fundrais for projects.
5. The Red Barn will not be in use this year, therefore the Market Livestock committee has purchased two more small tents, similar to those that the small animal projects use for showmanship and market events. The new tents will be set-up in the same area, thereby doubling the show capacity.
6. Molly announced that Market Buyers will receive a trucker type hat this year with their market animal purchase. The hats are embroidered by Montana Embroidery (A family business that partakes in the Sheep Project) with a logo of ALL species, with the word Supporter on the back. They look really great.

* Gallatin 4-H Foundation
  + This year 22 honor senior cords (green, white with a clover charms) were ordered and handed out to graduating seniors.
  + Three Foundation college scholarships were awarded this year to the following recipients: Cora Pruitt, Lane Smart and Grace Simser.
  + June 27

**Announcements:**

* Tamara talked about the 4-H Photography display at Cafe M in Belgrade that will be up through July 12. It’s an exceptional display and the owner is extremely supportive of the 4-H program. Go and visit the display and support a local business.
* Next meeting is **07/02/2024** at the Gallatin County Extension Office @ 6:00pm.

**Adjournment:**

* Joey made a motion to adjourn the meeting at 8:24pm. Nicole seconds, motion passes.