**Gallatin County 4-H Unlimited Leaders Council Minutes**

**December 5, 2023 @ 6:00pm**

**Gallatin County Extension Office**

**Attendance:** Molly Yurdana, Tamara Knappenberger Aaron Pruitt, Kelly Pavlik, Toni Berger, Monika Johnson, Joey Knappenberger, Randy Radke, Bonnie Radke, Nicole Reeves, Amy Juliano

President Tamara Knappenberger called the meeting to order at 6:10

 Pledges

Roll Call Question: What is your favorite holiday tradition or holiday song

**Reading of Correspondence:**

* Early Reports/Guest Presentations: none
* Extension Office Report (Molly):
	+ Current enrollment stands at 501 active youth (with 30 pending) and 100 active adult volunteers (with ~ 10 pending).
	+ Bozeman Chamber of Commerce - MSU Extension has a bundled account with the Chamber that Gallatin County 4-H can access if needed. At this time we will not pursue a separate membership with the Bozeman Chamber of Commerce.
	+ Fair schedule update - the county commissioners and fair board approved closing the livestock barns to the public on the last Sunday of the fair to accommodate the loading out of market animals. 4-H members will still be required to be in barns caring for their animals and cleaning out barns. Round Robin will be moved to Saturday afternoon.
* Financial Requests: none

**Old Business:**

* ULC Newsletter Report - due by the 23rd of December - Kelly, forJanuary newsletter.
	+ January - Monika
	+ February - Tamara
	+ March - Laura
	+ April - Aaron
	+ May - Joey
	+ June - Monika
	+ July - Molly
	+ Aug - no meeting
	+ September - Tamara
* Vacancies/Officers -
	+ Molly nominated Nicole Reeves as a youth member. Voted and approved.
	+ We are in need of a vice president.
* 2023-2024 Goals - Goals were reviewed.
	+ Add targeted volunteer recruitment to Short Term Goals
	+ Add targeted funding and county wide financing support initiative to Medium Term Goals
* County-wide CPR Training -
	+ Randy spoke with Jason Wheeler, formerly at Central Valley Fire, He may be able to help us. Do we want basic knowledge training or full CPR certified card training or hands on only training?
	+ Jolt Training would also offer CPR training for $30/person with a maximum class size of 20.
	+ Kelly suggested sending out a pole to club and project leaders to gauge interest in CPR training. See who is already certified and who is interested. Molly will send out a pole.

**New Business:**

* Club/Project Updates - Roundtable
	+ Robotics - Joey reported that there are 22 kids in the project. They have met several times and are programming robots and writing python code. The parents are offering good support during the meetings. There is a wide range of knowledge base among the members. Long term goal is to get laptops for the project.
	+ Bonnie reported on dog obedience and the tour that they took at Murray Kennels. She also reported on the rabbit project’s Christmas Stroll Cotton Candy fundraiser. The Shining Mountaineers Club is planning an ice skating activity.
	+ Amy reported on the first camp meeting. They recapped what was good and needs work from last summer’s camp. The camp theme this year is Under the Sea / Nautical. Amy also reported on cooking, the group is small this year, and baking, the group is huge. Knitting project has been capped. They meet at the Belgrade Library and at the Springs Senior Residence.
	+ Archery - Randy reported that there are approximately 70 members enrolled. The safety meeting was held last week with the parents.
	+ Shining Mountaineers - Aaron reported that the club has a new leader. They have had their holiday party and are also planning an ice skating activity on 1/13.
	+ Horse - Toni reported that the horse project will be using the MSU Miller Pavilion for many clinics and members are working on getting all vaccine and testing requirements completed before clinics begin.
	+ Dry Creek Teens - Kelly reported that they have between 20 - 30 members. They will be ice skating on 12/30. They are doing community service gift wrapping and also sending gifts out with Meals on Wheels. They will be doing a communications event in January.
	+ Clever Clovers - Kelly reported their focus on record books and also doing community service by preparing stockings to send with Meals on Wheels, and a clothing drive for LOVE INC.
	+ Swine - Kelly reported that there are currently 136 members in the swine project.
	+ Beef - Kelly reported that there are currently 72-77 members in the beef project. Mandatory weigh in is 1/7.
	+ Livestock Committee - Molly reported that there is a webinar series available that projects can use as a workshop requirement if they choose.
	+ Dag Nabids - Monika reported on the club’s community service food drive, and also caroling and playing music at Brookdale. Officers were elected in November. They will be ice skating in December and have a communications activity and parli pro activity in January as well as cosmic tubing at YAA.
	+ Vet Science - Monika reported that the project is teaming up with the vet science members from Park County. November’s clinic was an ultrasound and blood draw on goats. December’s meeting will skeletal education
	+ Saddle Stars - Tamara reported that officers were elected in November. December is the holiday party. The officers will also be meeting soon to do training and set a budget.
	+ Photography - Tamara reported that the project did a photo walk during the Christmas Stroll. She is planning to do a spring exhibit at a coffee shop for the members
	+ Sheep - Nicole Reeves reported that orientation for the sheep project is 1/10.
* ULC Account Signers -
	+ Current signers on the ULC (Unlimited Leaders Council) checking account #xxx9653 are Shelly McPhee, Jessie Sheperd, Kelly Pavlik, Toni Berger, and Molly Yurdana.
	+ Monika Johnson made a motion to remove Shelly McPhee and Jessie Sheperd as signers and add committee members Tiffany Togstad and Aaron Pruitt. The updated bank account signers will be Tiffany Togstad, Aaron Pruitt, Kelly Pavlik, Toni Berger and Molly Yurdana for the ULC checking account (\*\*9653), Fair account (\*\*3772), and Money Market (\*\*4450). Joey Knappenberger seconds. Motion passes.
* Bozeman Stampede - $20,000 was donated to Gallatin 4-H. Kelly reviewed the spreadsheet of all the volunteer hours worked by various projects during the Stampede with a proposed payout of approximately $21/hour volunteered, $7,047 total. Amy suggested increasing the payout to $25/hour volunteered for a total payout to clubs and projects in the amount of $8400. Kelly made a motion to payout $8400 to clubs/projects and retain $11,550 in the ULC account. Joey seconds. Motion passes.
* County-wide Training - 1/6/2024, 9:00-12:00
	+ Adult training ideas were discussed. It was determined to offer 3 sessions which will include Real Colors personality/communication styles; awareness and accommodating learning styles; and a Stir-up team activity
	+ Youth training will include a parli pro session led by Erica, a county contest overview and successful demonstrations and posters led by Bonnie and finally a split session led by teen leaders on record books (one for new members and one for returning members). We may offer a club officer training after the main training sessions are done, form 12:00-1:00.
* 4-H Theme Swag - tabled to January meeting

**Committee Reports:**

* Budget Committee
	+ The Volunteer Institute has been changed to a biennial event, so the money budgeted for that in 2023/24 is available to be used for other purposes this year, if needed.
* Fundraising Committee
	+ We will continue to do MSU Concessions for some basketball games, spring rodeo, Pow Wow and possible other events.
* Fair Concessions
	+ Update on concession area grill. It can not be used per the fire department. We can still use the concession area to serve a modified menu.
* Recognition and Record Books Committee
	1. No report
* Camp
	1. Date 8/10-8/14. The camp directors will be meeting this week. January will hold a separate business meeting and social event for the camp counselors.
* Policies & Procedures
	1. Committee goal to review the policy and procedures by February
* Communications Day/Stir Ups
	1. StirUps/BBB 2/10, registration for foods contests will close 1/25; Communication Day 2/24; Awards - end of February
* Leadership Development Committee
	1. Winter Workshop, January 6, 9:00 - 12:00
* Indoor Fair Committee
	1. Will meet in early spring
* Horse Committee
	1. Next Meeting: January 16. This will conflict with Livestock Committee, may need to move.
* Market Livestock Committee
	1. Next meeting: January 16. Will update the fair schedule. Market Livestock Contract has been finalized, account signers have been updated, 2 animal unit rule and dual residency policy reviewed.
* Gallatin 4-H Foundation
	1. Next Meeting: December 7. Budget will be reviewed/approved. Monika will attend as ULC rep. ULC and Foundation will meet together in January.

**Minutes/Financial Reports:**

* November Meeting minutes:
	+ Randy motions to approve the Secretary Minutes from the November meeting. Nicole seconds, motion passes.
* Meeting Treasurer’s/Bookkeeper’s Report (Colyn)
	+ Beige Sheet = Balance Sheet; Blue Sheet = Budget vs. Actual; Green Sheet = Profit & Loss Detail (print in landscape orientation); Gold Sheet = Side Account Detail (print in landscape orientation); Peach Sheet = Reconciliation Summary and Detail (have checks cleared yet or not)
	+ Benchmark email software is being changed to a cheaper subscription.
	+ Joey motions to move $120,000 (comprised of money from the FSB CD, Manhattan CD holding account, and Money Market account) to D.A. Davidson and invest in a 4 month CD at 5.4%. Nicole seconds. Motion passes.
	+ 2022-2023 ULC books are ready to review. Aaron and Tamara to review.

**Announcements:**

* Next meeting is **January 2, 2024** at the Gallatin County Extension Office @ 6:00pm.

**Adjournment:**

* Kelly motions to adjourn the meeting at 8:45 pm, Joey seconds. Motion passes.