**Attendance:** Molly Yurdana, Aaron Pruitt, Kelly Pavlik, Tamara Knappenberger, Monika Johnson, Joey Knappernberger, Laura Fisher, Randy Radke, Amy Juliano, Erica Hastings, Nicole Reeves

President Tamara Knappenberger called the meeting to order at 6:10pm

Pledges

Roll Call Question: St Patrick's Day, Like it/don’t like it? Why?

**Reading of Correspondence:**

* Early Reports/Guest Presentations: Josie Casto attended the meeting on behalf of the camp counselors. Camp is held at Yellowstone Alliance, Aug 10-14, for 8-13 year olds. Activities and crafts are run by the camp counselors. Camp is expensive to put on costing $75/person/day plus staff and medical totalling almost $36,000. Camp Counselors are requesting $4,000 to support camp activities. Last year ULC allocated $3,000 to go to camp, but that amount was a little short.
* Extension Office Report (Molly)
  + Annual report was sent out to the list serve and FB, included with the March newsletter.
  + Enrollment is closed as 3/1/24 - final numbers: 575 active members, 121 active volunteers
  + AQA - emails sent to members needing to attend. 120 members need to attend an AQA workshop. Two are being offered - 3/24 & 4/27
* Financial Requests:
  + Laura made a motion to waive the late fees and provide financial assistance for 3 enrolling members. Aaron seconds. Motion passes. Total of $249 will come from the Hardship budget line item of $500.
  + Randy made a motion to fund the camp counselors request of $4,000 in full to be used to support camp activities and craft supplies funded out of the Misc. Member Development line item. Joey and Nicole seconds. Motion passes.

**Old Business:**

* ULC Newsletter Report - due by the 23rd of each month to be used in the following month’s newsletter due:
  + Mar 23rd - Laura
  + Apr 23rd - Aaron
  + May 23rd - Joey
  + Jun 23rd - Monika
  + July 23rd - Molly
  + Aug 23rd - no meeting
  + Sep 23rd - Tamara
* Vacancies/Officers - VP needed. VP position steps into President position next year. The President does not vote unless there is a tie. We also welcome new committee members.
* County-wide CPR Training
  + Survey results - 43% responded, 66% of those were main project or club leaders, 51% have been first aid certified in the past, but certification has expired, 24% never certified, 40% want official certification in the near future. First Aid/CPR certification takes 4-5 hours. Central Valley Fire Dept can provide the adult volunteer’s certifications. Cory Taylor can train camp counselors. Kelly will contact CVF and Cory to see what dates are available late April to mid May, and the costs. We will attempt to provide two different training dates. At the April ULC meeting it will be determined how much of the cost, if any, will be covered by the ULC budget.
* 4-H Swag - Laura moved to approve the list of items for the 4-H Swag Store being created by Boomtown Designs. Online orders suggested to close late April, with delivery mid May. Joey and Nicole second. Motion passes.
* Rec Lab - being held in Boulder, MT April 19-21. Registration closes April 1st. Financial assistance requests are due by 3/30. Chaperones may be needed to help transport youth to and from the event.
* T-Shirt Press - Joey provided additional information on a semi-commercial t-shirt heat press. He would be willing to be the point person for the press and teach clubs how to use the equipment. Setting up a side account for the heat press was also discussed. Monika made a motion to purchase the Transpo Plus Heat Press for up to $2000 with funds from the Bozeman Stampede surplus, coming out of the Program Development General Fund budget line. Nicole seconds. Motion passes.

**New Business:**

* Club Funding w/ MT Farmers Union - $100, one sentence grants have been awarded to Shining Mountaineers, Dag Nabids, Saddle Stars. Dry Creek Teens submitted for a grant, but Kelly hasn’t received award notice yet. Clubs can receive an additional $50 by submitting a creative thank you note to MT Farmers Union.
* Volunteer Appreciation Week - April 21-27 Molly will email the nomination survey out to everyone. Like last year, volunteers nominated will receive a special thank you with a coffee card funded out of the Volunteer Appreciation line item.
* Global Youth Service Day - April 26-28. Clubs and projects are encouraged to do service projects and send pictures to the office.
* Montana 4-H Youth Awards - Due May 1. Older members can apply for and receive recognition for higher lever work being done in projects.

**Committee Reports:**

* Budget Committee
  + No report
* Fundraising Committee
  + A few more MSU Concessions opportunities left this year. PowWow and MSU Rodeo.
* Fair Concessions
  + Next meeting is scheduled for 3/21. Going over substitute menu.
* Recognition and Record Books Committee
  1. No report
* Camp
  1. Committees are meeting. Discussing budget. Developing logo. Counselors are working hard and there is good attendance at the meetings. 2 meetings per month - 1 business, 1 team bonding.
* Policies & Procedures
  1. Araron and Monika will continue to review policies and procedures.
* County Contests - Communications Day/Stir Ups/Better Batter Baking
  1. Recap - flow was better this year. Good to have actual culinary judges. Awards night needs a better location - many people attended, Extension office conference room too small. 18 junior/intermediate received award scholarships in some percentage to attend 4-H camp. 10 seniors received award scholarships in some percentage to attend 4-H Congress. Laura suggested kids speak at the County Commission meeting.
* Leadership Development Committee
  1. April 6th - Spring Workshop for youth. Teen leaders will be leading workshop sections. A parent/adult meeting is being planned for May to cover preparing for fair.
* Indoor Fair Committee
  1. Planning to meet mid to late April. Molly will send out poll to determine best meeting date
* Horse Committee
  1. Next Meeting: 3/18 - no update, Toni absent
* Market Livestock Committee
  1. Met 1/16. Next meeting 3/26. Market Sale Subcommittee will meet 3/6 (rescheduled) to discuss details of the BBQ, sale timeline, security and
* Gallatin 4-H Foundation
  1. Next Meeting: 4/25 - State Scholarship applications were due to the 4-H Center on 2/14, County Foundation scholarships due to the County on 4/1. Monetary amounts have been doubled this year. There are “in memory” donations that will be added to the scholarship pool this year to help supplement these increases. Foundation is also considering applying scholarships to other higher education avenues, not just college (ex. Trade school, EMT, etc)

**Minutes/Financial Reports:**

* February Meeting minutes:
  + Kelly motions to approve the Secretary Minutes from the February meeting. Monika seconds, motion passes. \*\*Molly suggests mirroring Market Livestock Committee’s agenda format and meeting flow to have approval of minutes and financial reports moved up in the agenda starting at the April meeting. Before financial requests and old business.
* Meeting Treasurer’s/Bookkeeper’s Report (Colyn)
  + Beige Sheet = Balance Sheet; Blue Sheet = Budget vs. Actual; Green Sheet = Profit & Loss Detail (print in landscape orientation); Gold Sheet = Side Account Detail (print in landscape orientation); Peach Sheet = Reconciliation Summary and Detail (have checks cleared yet or not).
    - Shooting sports has received some sponsorships, they are doing ok with covering rent. They have also received an NRA grant to purchase supplies/targets.
    - Aaron suggested an April agenda item to discuss opening a money market account so money not needed immediately for cash flow can be earning interest.
    - Farm Fair financial request was revisited. Farm Fair received great support from area donors. They are not in need of additional funding at this time. Market Livestock and Poultry gave donations to Farm Fair.

**Announcements:**

* Next meeting is April 2, 2024 at the Gallatin County Extension Office @ 6:00pm.

**Adjournment:**

* Laura made a motion to adjourn the meeting at 8:56 pm. Nicole seconds, motion passes.