

CHECK LIST FOR INTERVIEW JUDGING AND THE FAIR

Prior to fair:

- _____ Turned in an entry form by due date to Extension Office (This is a list of items you are exhibiting at the fair. You may enter items from the project areas you are enrolled in. Class depends on the level of project you are in).
- _____ Signed up for interview times with judges to do your interview at Valley View Event Center. Check fair schedule. You will meet with a judge in each one of your project areas. This happens at the Valley Event Center.
- _____ Members selling animals need to have their animal project book reviewed by your club leader and signed off on.

Day of Interview Judging at Valley Event Center:

- _____ Make sure you have entry tags on each one of your exhibits. Information for tags is on your copy of the entry form (yellow copy).
- _____ Arrive fifteen minutes ahead of your first scheduled interview.
- _____ Stop at the **CHECK-IN/CHECK-OUT TABLE** to pick up your judging sheet. Keep this with you until you are done with all your interviews and all your entries have been judged.
- _____ Members selling animals must also stop at the **BOOK CHECK OFF table** where a volunteer will see that you have met the requirements to sell. A sticker will be placed on your project books.
- _____ Members selling animals must also stop and **sign a thank you card** for each animal you are selling. At the end of the fair a picture will be attached to the card and given to the buyer.
- _____ All members please be listening or watching for adult volunteers to direct you to the judge when it is your time. They are there to assist you. Sample questions are on the back.
- _____ Members please have each judge sign the judging sheet. Be sure to keep until you are all done.
- _____ **WHEN DONE** please make sure all entries have been judged and then
leave your judging results at the CHECK-IN/CHECK-OUT TABLE.
- _____ Take all your entries with stickers or ribbons over to the 4-H Quonset where you will leave them to be put on display. Helpers are available to assist you.

DURING FAIR and END OF FAIR:

- _____ Those who work in food booth receive four free pops during the fair. Ask the leader on shift. Enjoy the fair.
- _____ Check in at the 4-H Quonset for any announcements on the easel. Time for pictures of various winners will be posted.
- _____ Saturday at 4:00 p.m. you may pick up all your entries.

AFTER THE FAIR: Your premium checks will be mailed out sometime after August 19.