

**GUARANTEED MAXIMUM COST FOR REIMBURSABLE EXPENSES
FOR GENERAL CONDITIONS**

Project Title

Date

List the following Guaranteed Maximum Cost for Reimbursable (GMCR) expenses for General Conditions. All lines are to be completed by listing one of the following:

1. The dollar amount to be reimbursed.
2. "Included in Fee" if included in GC/CM Fee.
3. "By Owner" if required but not included in GMP, GC/CM Fee or GMCR.
4. "Not Required" if the GC/CM has determined that the service is not required for the project.

The total of these costs shall constitute the Guaranteed Maximum Cost for Reimbursables (GMCR).

100	Personnel/Organization	Quantity	Unit	Unit Price	GMC
1	Project Executive				
2	Project Manager				
3	Assistant Project Manager				
4	Estimator				
5	Project Engineer - Mechanical				
6	Project Engineer - Electrical				
7	Project Superintendent				
8	Business Manager				
9	Secretary				
10	Clerk				
11	Other				
12	Other				
13	Other				
	Subtotal				

200	Office Supplies and Expenses	Quantity	Unit	Unit Price	GMC
1	Office and Eng. Supplies				
2	Office Equipment: Rent or Depreciation				
3	Office Equipment Purchase				
4	Photo Copy				
5	Blueprints - Printing				
6	Photos				
7	Computer Equipment				
8	FAX Charges				
9	Telephones Charges				
10	Cell Phone Charges				
11	Radios				
12	Postage				
13	Other				
	Subtotal				
300	Field Office Rental	Quantity	Unit	Unit Price	GMC
1	Rent				
2	Set-Up and Dismantle				
3	Power				
4	Water and Sewer				
5	Maintenance/Janitorial				
6	Heat				
7	Phone/Data				
8	Other				
	Subtotal				
400	Professional Services	Quantity	Unit	Unit Price	GMC
1	Design/Engineering				
2	Data Processing				
3	Consulting Fees and Expenses				
4	Legal Expense				
5	Project Scheduling				
8	Other				
9	Other				
	Subtotal				

500	Project Transportation/Travel	Quantity	Unit	Unit Price	GMC
1	General Automotive				
2	Flat Bed Truck				
3	Electric Carts, Etc.				
4	Travel*				
5	Lodging Expense				
6	Relocation				
7	Other				
8	Other				
	Subtotal				
600	Miscellaneous Expenses	Quantity	Unit	Unit Price	GMC
1	Home Office Management Expenses				
2	Cash Discounts Earnings				
3	Advertising				
4	Home Office Accounting				
5	Association Fees				
6	Performance Bond				
7	Building Permit				
8	Insurance				
9	As Built Documents (3 digital sets)				
10	Close-outs Information				
11	O&M Manuals (3 sets)				
12	Safety/First Aid				
13	Continuous Clean-up				
14	Rubbish Removal				
15	Final Clean-up				
16	Punch List				
17	Temporary Protection				
18	Site Fencing				
19	Other				
20	Other				
	Subtotal				
Total Guaranteed Maximum Cost for Reimbursables					

*Travel (outside home office region)