

# Research and Economic Development Core Facilities Grant Program

FY 2025 Information Session

September 12, 2025

# CFGP: Outline for today

- Eligibility and purpose
- Submission criteria
- Evaluation criteria
- Budget parameters
- Timelines and reporting requirements

# CFGP: Eligibility and Purpose

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# CFGP: Submission Criteria

- One application for your own facility
- Up to two collaborative applications (2 or more RED cores)



# CFGP: Submission Criteria

## In a single PDF document:

- Title and brief abstract of the project (1 page).
- A narrative of no more than five single-spaced pages. Please provide a budget justification in your narrative and be sure to address each of the evaluation criteria (to be discussed in a few slides).
- Attachments – please include your project budget template, all relevant vendor quotes, and your final report from the FY24 CFGP (if you received an award).

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# CFGP: Evaluation Criteria

1. The project's ability to advance core facility sustainability and/or development of new services or processes that align with user needs.
2. The project's significance and potential impact and contribution to the field.
3. The project's ability to be completed by May 15, 2025.
4. The appropriateness of the budget, as determined by the budget justification.
5. The sustainability of the project, and the core facility's plan and ability to sustain the proposed work, services, and/or equipment in future years (if applicable).
6. The project's alignment with Montana State University strategic plan and/or grand challenge research goals.

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# CFGP: Evaluation Criteria

- Successful proposals will
  - Clearly address these evaluation criteria
  - Provide evidence for the request (e.g., service hours metrics, user counts, vendor quotes; LoS are discouraged)
  - Demonstrate immediacy of the need
  - Demonstrate feasibility of implementation within timeframe

# CFGP: Budget Parameters

- Allowable expenses: equipment, supplies, travel\*, personnel to complete the proposed project
- Unallowable expenses: articles, professional conferences regularly attended, MOU repayment, summer salaries
- Please use [budget template](#) (includes 6% admin fee)
- If your project will have ongoing expenses past FY25, please indicate this clearly in the budget and give details about how continuing the project will impact your user fees in the future. If the project will not have any ongoing expenses past FY25, please indicate this in your proposal and budget.

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# CFGP: Timelines and Reporting Requirements

- If awarded, funds will be available January 2025
- Funds must be spent by May 15, 2025
  - NCE
  - Revert back to RED
- Progress report: March 7, 2025 at 5pm
  - 1-2 paragraphs of work completed, what left to do; updated timeline
- Final report: May 15, 2025 at 5pm
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# QUESTIONS?

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